

**Nasonville Fire District
2577 Victory Highway
Nasonville, Rhode Island 02830**

Monthly Meeting Minutes for June 14, 2016

1. Call to Order:

Chairperson Jenn Zuba called the Operating Committee meeting to order at 7:05 PM.

Members present: Board Members: Jenn Zuba (Chairperson), Bettie Hatzell (Vice Chairperson), Bob Allard, Janet Raymond, Gerry Lapierre, Norm Dalpe and Paul Wright.

Others: Christine Chretien (District Clerk), Joe Bourquin (Interim Chief), Ron Lapierre (Treasurer), (7:50 PM).

Absent: Joe Bourquin (Chief), John Mainville (Tax Collector).

Opening Statement

To the best of our ability we are conducting this meeting in a truthful and proper manner for the residents of the Nasonville Fire District.

2. For the good and welfare of the district.

- Gerry Lapierre informed the Operating Committee that his key fob to get into the station does not work and he asked for a replacement. Paul Wright and Norm Dalpe also need key fobs.
- Christine Chretien will be provided with a secure filing cabinet drawer to store prior meeting documents.
- Christine Chretien reminded the Operating Committee about the Special Meeting with taxpayers of the district coming up on June 18, 2016 at 11:00 am at the fire station.
- Gerry Lapierre asked a question regarding the large increase in insurance premium from VFIS. This will be discussed at the next monthly meeting.

3. Receive the Tax Collector's Report

Jenn Zuba read the Tax Collector's report. Bettie Hatzell made a motion to accept the Tax Collector's report. Bob Allard seconded the motion. All members approved the motion and the motion was passed.

4. Receive Chief's Report

Jenn Zuba read the Chief's report for activity during the month of May. Gerry Lapierre questioned paying a stipend vs an increase in hourly wage if in fact someone was promoted as second in command/shift supervisor. Gerry Lapierre made a motion to accept the Chief's report. The motion was seconded by Bob Allard. All members approved the motion and the motion was passed.

5. Approve minutes from the previous month's meeting

The minutes from the May 2016 monthly district meeting were submitted for review. A motion to approve the minutes was made by Bob Allard and seconded by Norm Dalpe. All members approved the motion and the motion was passed.

Bettie Hatzell made a motion to move agenda item #8 ahead of agenda item #6 and item #7. Norm Dalpe seconded the motion. All members approved the motion and the motion was passed.

8. Old Business

- a. **Third Party Billing Update** – Jenn Zuba - Tabled until next month. Did not receive the report from Dawson.
- b. **Bid for Third Party Receivables** – Jenn Zuba - Tabled until next month. Dawson did not submit their report.
- c. **Hiring Committee Update** – Gerry Lapierre – Gerry mentioned that Joe Bourquin had been hired as Chief of the department.
 - i. **Building Maintenance** – Gerry Lapierre - Gerry reported that Mike Jones was supposed to start work on bathroom repairs on June 13th or June 14th. He also reported that the electrician hired to wire the donated dryer will start work in a few weeks once he returns from vacation.

Meeting recess at 7:38 PM while waiting for the Treasurer to arrive. Meeting resumed at 7:52 PM.

6. Consider, review, and approve Bills & Receipts

Gerry Lapierre had questions about three of the bills to be paid. Questions were answered by Ron Lapierre and Jenn Zuba. Bettie Hatzell made a motion to approve and pay the bills. Gerry Lapierre seconded the motion. All members approved the motion and the motion was passed.

7. Receive the Treasurer's Report

Ron Lapierre presented the Treasurer's report. A question was asked about the financials on the volunteer side. Jenn Zuba will reach out to the company representative to ask for a presentation at the next monthly meeting in July. Gerry Lapierre made a motion to provide Jake Haggerty with a \$60 gas card for all the work he has done around the station. Bettie Hatzell seconded the motion. All members approved the motion and the motion was passed. Jenn Zuba made a motion to approve the Treasurer's Report and Bettie Hatzell seconded the motion. All members approved the motion and the motion was passed

10. Adjournment

There being no further business, Bettie Hatzell made a motion to adjourn at 8:34 PM and Jenn Zuba seconded the motion. All members approved the motion and the motion was passed.

Respectfully Submitted,

Christine A. Chretien, District Clerk